

THINK LIKE A HISTORIAN: THE LAST HUNDRED DAYS

Activity #5 Worksheet:

Use this worksheet to support Activity 5 of *Think Like a Historian: The Last Hundred Days* Education Guide.

Read the selected excerpts from William Metcalf's Personnel Record as a basis for the exercises in Activity 5.

Click [here](#) to read William Metcalf's full Personnel Record from Library and Archives Canada.

1) HOSPITAL/HEALTH RECORDS

Princess Patricia Canadian Red Cross Hospital,
Corden Camp, Bexhill, HOSPITAL.

Reg. No. 22614 Ward Div. 1

Unit 16th Bn Can Sick or Wounded. Sig

Regtl. No. Pl. of Act'n Arras

Rank S/Cpl Name Metcalf W. H.

Age 20 Religion CofE

Service Compl'd 50/12 Time with Field Force 42/12

Diagnosis G.W. Ankle (r)

Admitted 10-10-18 Was Hosp. Discharged 4-4-19 Res. Bn. Seaford

Transferred **DISCHARGED TO DUTY.**

RECORD FURTHER REMARKS ON BACK. Caba

Regimental Number

Division

Battalion

Canada/Canadian

Place of Action

**Princess Patricia Canadian Red Cross Hospital
Cooden Camp, Bexhill Hospital**

T2604
D.M.S. 1317

Reg. No. 22614

Ward Div. 1

Unit 16th Bn Can

Sig Sick or Wounded.

Regtl. No. -----

Pl. of Act'n Arras

Rank L/Cpl

Name Metcalf W.H.

Age 20

Religion C of E

Service Compl'd 50/12

Time with Field Force 42/12

Diagnosis GSW Ankle (R)

Admitted 10-12-18 War Hospital Reading

Discharged 4-4-19 To 11th Res. Bn. Seaford
DISCHARGED TO DUTY

Transferred -----

RECORD FURTHER REMARKS ON BACK

Cat. A

Lance Corporal

Church of England/Anglican

Completed

Gun Shot Wound

Reading is a city in England where hospital was located

Reserve Battalion

ORIGINAL

22614

MEDICAL HISTORY SHEET

SURNAME *Mitcalf*

CHRISTIAN NAME *William H.*

EXAMINED ON *26 Aug*

AT *Valcartier* APPVD. BY.

BIRTHPLACE----- TOWN *Uxale*

COUNTY *Maine*

APPARENT AGE *20*

TRADE OR OCCUPATION *Barber*

A. H. Sutherland
Capt W.M.C.

HEIGHT *5* FEET *7* INCHES

CHEST *35* MINIMUM *2* MAXIMUM

PHYSICAL DEVELOPEMENT *Good*

WHEN VACCINATED LAST *1912*

Inoculated Aug 26/14
Sgt 11/14

10-10-18 2010 W.S.

10-12-18 F.F. Mason
1-4-19 A J. Mayer Capt

ENLISTED AT *Truducton AB* ON *Aug 15/14*

AT

JOINED ON ENLISTMENT *71st Regt*

TRANSFERRED TO *12th Battalion 22614* ✓

23 Apr.

VALCARTIER.

EXAMINED OR DISCHARGED BY A MEDICAL BOARD.

No 22614

Entries in Red Ink made from
Attestation Sheets *R.M. Shaw*

JUL 16 1915

for D. D. M. S.

CANADIAN

Nelson
Bexhill

ORIGINAL

22614

T523 K/C

-- MEDICAL HISTORY SHEET --

SURNAME Metcalf

CHRISTIAN NAME

William H.

EXAMINED ON 26 Aug

AT Valcartier

APPVD. BY.

BIRTHPLACE ----- TOWN Waite

COUNTY Maine

R.H. Sutherland

APPARENT AGE 20

Capt AMC

TRADE OR OCCUPATION Barber

HEIGHT 5 FEET 7 INCHES

CHEST 35 MINIMUM 2 MAXIMUM

9 SEP 1918

PHYSICAL DEVELOPMENT Good

WHEN VACCINATED LAST 1912

Innoculated Aug 26/14

10.10.18 SAB

Sept 11/14

2

10.12.18 A [illegible]

1-4-19 A [illegible] Capt

ENLISTED AT Fredericton N.B. ON Aug 15/14
AT

JOINED ON ENLISTMENT 71st Regt

TRANSFERRED TO 12th Battalion 22614
16 "

23 Sept VALCARTIER

EXAMINED OR DISCHARGED BY A MEDICAL BOARD.
No. 22614

Canadian

Entries in Red Ink made from
Attestation Sheets

____ R.M. Shaw ____
for D.D.M.S

JUL 16 1915

Approved

Captain

Army Medical Centre

New Brunswick

Regiment

Deputy Director of Medical Services

MEDICAL EXAMINATION UPON LEAVING THE SERVICE OF OFFICERS AND OTHER RANKS WHO HAVE NO DISABILITY.

Officers and Other Ranks leaving the service for reasons other than medical unfitness are to be reported on this form. Where there is evidence of any undetermined or progressive disability, this form will not be used, but the case will be referred to a Medical Board for completion of M.F.B. 227.

No. 22614 Rank Corporal Surname Metcalf
 (Given name in full) William H
 Unit or Corps 18th Res. Birthplace W. Me. Maine

(Examination of Officer or Other Rank (stripped) to be made by one Medical Officer.)

1. GENERAL DESCRIPTION:

Physique Good Weight 154 lbs. Height 5' 7" Colour of Eyes Brown
 Nutrition Good
 Pulse 80
 Condition of arteries Good
 Vision (Rt. 6/6 Left 6/6)
 Hearing (conversational voice) Rt. 2 ft. Left 2 ft.

Identification marks, scars, or deformities.
 (Give cause and date of origin.)

This is the bullet wound above R ankle.
(SW. France Sept 78)

Opinion as to general health and physical condition Good

2. Has Officer or Other Rank ever suffered from, or has he now, any affection of the following systems? (Answer "Yes" or "No"). (Subjective evidence may be sufficient in certain cases.)

Nervous System no Genito Urinary System no Cardio-Vascular System no
 Special Senses no Integumentary System no Respiratory System no
 Disturbance of mentality no Muscular System no Digestive System no
 Osseous and Joint System no Any other general condition no

3. If the answer to any part of Section 2 above is "Yes," here give full particulars, with cause and date of origin; and also a description of the present condition.

G. R. N. R. leg -
Sept 78.
good recovery.

MEDICAL EXAMINATION UPON LEAVING THE SERVICE OF OFFICERS AND OTHER RANKS WHO HAVE NO DISABILITY.

Officers and Other Ranks leaving the service for reasons other than medical unfitness are to be reported on this form. Where there is evidence of any undetermined or progressive disability, this form will not be used, but the case will be referred to a Medical Board for completion of M.F.B. 227.

No. 22614 Rank Corporal Surname Metcalf
(Given name in full)
William H
Unit or Corps 18th Res. Birthplace Waite Maine

(Examination of Officer or Other Rank (Stripped) to be made by one Medical Officer.)

1. GENERAL DESCRIPTION: Good

Physique Good Weight 154 lbs. Height 5 ft 7 " in Colour of Eyes Brown

Nutrition Good

Pulse 80

Condition of Arteries Good

Vision Rt. 6/6 Left 6/6

Hearing (Conversational voice) Rt. 2 ft.
Left 2 ft

Opinion as to general health and physical condition Good

Identification marks, scars, or deformities.
(Give cause and date of origin.)

[illegible] bullet wound above R ankle

(GSW. France Sept /18)

2. Has Officer or Other Rank ever suffered from, or has he now, any affection of the following systems? (Answer "Yes" or "No"). (Subjective evidence may be sufficient in certain cases.)

Nervous System No Genito Urinary System No Cardio-Vascular System No
Special Senses No Integumentary System No Respiratory System No
Disturbance of mentality No Muscular System No Digestive System No
Osseous and Joint System No Any other general condition No

3. If the answer to any part of Section 2 above is "Yes," here give full particulars, with cause and date of origin; and also a description of the present condition.

G.S.W. R. leg – Good recovery.
Sep /18

Right

Gun Shot Wound

2) CASUALTY AND SERVICE FILES

For information on how to read a Service Record or Casualty Form, visit: <http://www.bac-lac.gc.ca/eng/discover/military-heritage/first-world-war/Pages/read-service-record-casualty-form.aspx>

Rank and Name 4th METCALF W.H.		Regimental No. 22614		Name and Address of Next-of-kin 35987. Mrs. Thursa Rice. Dennysville.	
Unit 12th. Battalion.		Date of enlistment 23rd. Sept. 1914.		Place of birth U.S.A.	
Married (Yes or No) No.		Date and place of discharge		Reason for discharge	
If in Permanent Force		Character on discharge		Promotions or appointments	

Report		Record of promotions, reductions, transfers, casualties, etc., during active service. The authority to be quoted in each case	Place	Date	REMARKS Taken from Official Documents
Date	From whom received				
18/5/15	O.C. 12th Bn.	Trans to 16th Bn. 16th Bn.	Field	18/5/15	Part II orders.
19.7.15	W. B.	Returned to duty, from Base.	Field	7.7.15	Bas report #105
29.1.16	7th Bn	Granted 7 Days leave	Field	21.1.16	Part II O.S.
13th/16.	do.	Applied Ac/Ref (with pay)	Field	12/4/16.	do #64.
10.8.14	"	Awarded Military Medal for Bravery in Field	" "		Part II O.S. 15
2085 (2nd)	G. A. (6)	Military Medal. (6th/12)			2429893 d 6/17
13-2-18	16th Bn	Confirmed in rank of Lt Col.	Field	12.9.16	Part II O.S. 11.
14.9.18	7th Bn	T.O. Son joining from 16th Bn	Field	7.9.18	--- 257 " 2nd Bn 4.7.9.18
11.9.18	16th Bn	Wounded	Field	14.9.18	NA 3847-22
11.12.18	---	Awarded Victoria Cross	Field	---	7th Bn 100000
16.4.19	18th Bn	T.O.S. from 7th Bn	Field	15.4.19	--- 106 1st Bn 100000

35987

Rank and Name METCALF W.H.

Regimental No. 22614

Unit 12th. Battalion.

Date of enlistment 23rd. Sept. 1914

Place of birth U.S.A.

Married (Yes or No) No.

If in Permanent Force

Name and Address of Next-of-kin

Mrs. Thursa Rice.

Dennysville.

U.S.A

Date and place of discharge

Reason for discharge

Character on discharge

Copied Archives

Copié

22819

C.F. Can

Promotions or appointments

Report		Record of promotions, reductions, transfers, casualties, etc. during active service. The authority to be quoted in each case	Place	Date	REMARKS Taken from Official Documents
Date:	From whom received				
13/5/15	O.C. 12 th Bn	Trans to 16th Batt. + Embarked	Base	13/5/15	Part II Orders
19.7.15	W.O.	Returned to Duty, from		7.7.15	Cas report #108 ⁽²⁾
29.1.16	o/c 16 th	Granted 7 Days leave		21.1.16	Part II O. 5.
13/10/16	do.	Appl'd Act L/Cpl (with pay)	The Field	12 9/16	do. #57
10.2.17	"	Awarded Military Medal for Bravery in Field	" "		Part II OII 15
2085 (241)	C.S. (I)	Military Medal (16 th Bn)	Field	12-9-16	L.G. 29893 d 6/1/17
13-2-18	16 th Bn	Confirmed in rank of L/Cpl.		7.9.18	Part II O. 11.
14.9.18	M.R.D.	T.O.S. Pooling from 16th B	L/Cpl Seaford		-- "---- 25 / 16 th B BnD 098 L/1
11.9.18	16 th Bn	Wounded	L/Cpl Field		H A 3849 - 22 Bn DO 139
4.12.18	----"----	Awarded Victoria Cross	L/Cpl ----"---	4 9 18	MRD 16-p 00 99
	18 th Res.	T.O.S from M.R.D	" Seaford	15.4.19	-- "---- 106 Lanc MRDBnDO125 d/s 549

Officer Commanding

Battalion

Casualty

Ditto

Applied [to be] Acting Lance Corporal

Commandant Staff

London Gazette

Taken on Strength

Battalion

Manitoba Regimental Depot

Casualty Form—Active Service.

Regiment or Corps

Regimental No. 22644 Rank Plt Name McKeay, W. H.

Enlisted (a) 23/8/14 Terms of Service (a) _____ Service reckons from (a) _____

Date of promotion to } present rank } Date of appointment } to lance rank } Numerical position on } roll of N.C.Os. }

Extended _____ Re-engaged _____ Qualification (b) _____



Report		Record of promotions, reductions, transfers, casualties, etc., during active service, as reported on Army Form B. 213, Army Form A. 36, or in other official documents. The authority to be quoted in each case.	Place	Date	Remarks taken from Army Form B. 213, Army Form A. 36, or other official documents.
Date	From whom received				
23/5/15	Part 2 Orders	Injured in France } Taken on Strength	16th Bn	14/5/15	No 11 23/5/15
10/7/15	O.C. 16th Bn	Slightly wounded	Returned to duty	7/7/15	K4/7/16 Vol 111 10/7/15
21/1/16	O.C. Bn	7 days leave		20.1.16	B213 21.1.16 No 5 29.1.16
29.9.16	O.C. Bn	appointed as Plt. to complete	Field	12.9.16	B213 57.9.16 13-10-16
12-1-17	O.C. Bn	Granted 10 days leave.	"	24-12-16	B213 - RT 2.0 - " 1.29.17
12-1-17	"	Returned	"	6-1-17	B213
6-1-17	London Gazette	Awarded the MILITARY MEDAL for bravery in the Field.			29893-349/350
4.8.17	O.C. Bn	to Army Signal School		22-7-17	Pt. 11 Orders 15 D/- 12-2-17
15-11-17	"	Rejoined Unit		2-9-17	16/28401
17-11-17	"				
5-1-18	"	GRANTED 14 DAYS LEAVE		30-12-17	Pt. 11 No 3. d. 1.2.18
19-1-18	"	RETURNED FROM LEAVE		16-1-18	B 213
20-1-18	"	Rejoined 18-1-18 for duty			8209
	"	Leave from 2.0.18 to 14.1.18 by order			Pt. 11 6.1.18
	"	18.1.18 to 7 days leave by order			

(a) In the case of a man who has re-engaged, or is enlisted into Section D, Army Reserve, particulars of such re-engagement or enlistment will be entered.
(b) e.g. Signaller, Shoeing Smith, etc., etc., also special qualifications in technical Corps duties.

Officer Commanding

Battalion

Acting Lance Corporal

(8915) – Wt. W4862 – 540. –600,000. – 9-14 – G.A.T.&S., Ltd. Forms B. 103/1. Cert. Correct

Army Form B. 103

K.I. 101/Inf/16/10

Casualty Form – Active Service

Regiment or Corps _____

Regimental No. _ 22614 Rank Pte Name Metcalf, W.H.

Enlisted (a) 23/8/14 Terms of Service (a) _____ Service reckons from (a) _____

Date of promotion to } _____ Date of appointment to _____ Numerical position on }
present rank lance rank roll of NCOs.

Copied Archives

Copie

Extended _____ Re-engaged _____ Qualification (b) _____

Report		Record of promotions, reductions, transfers, casualties, etc. during active service. The authority to be quoted in each case	Place	Date	REMARKS Taken from Official Documents
Date	From whom received				
23/5/15	Part 2 Orders	Arrived in France + Taken on Strength	16 th Bn	14/5/15	No. 11 23/5/15
10/7/15	O.C. 16 th Bn	Slightly wounded	Returned to duty	7/7/15	K4 7/7/16 VOC III 10/7/15
21/1/16	OC Bn	7 days leave		20.1.16	B213 21/1/16 No. 5 29116
29.9.16	OC Bn	Appointed A/L/Cpl to complete	Field	12.9.16	Bn 3 57 dy 13-10-16
12-1-17.	OC Bn	"	"	6.1.17	Bn 3
12.1.17	"	Returned			29893-349/350
6-1-17	London Gazette				Pt. 11 Orders 15 D/- 10-2-17
4.8.17	OC Bn	To [?] Army Signal School		22-7-17	Bn 3
15.11.17	"	Rejoined Unit		2-9-17	K.I. 16/78501
5.1.18	"	GRANTED 14 DAYS LEAVE	U.K	30.12.17	Pt. 11 No. 3d 1918
19.1.18	"	RETURNED FROM LEAVE		16.1.18	B213
25.1.18		Reprimanded 18.1.18 over-staying leave from 6:30 am 14.1.18 to 6:30 am 15.1.18 forfeits 2 days pay by [illegible]			D2069 Pt. II O.8/1918

(a) In the case of a man who has re-engaged for, or enlisted into Section D, Army Reserve, particulars of such re-engagement or enlistment will be entered.

(b) e.g., Signaller, Shoeing Smith, etc., etc., also special qualifications in technical Corps duties.

{P.T.O.

(SERVICE AND CASUALTY FORM Part II).

Regiment or Corps _____ Regimental Number 72614
 *Substantive Rank Epl. Surname Metcalfe Christian Names Wm Henry V.C.M.M.
 *Acting Rank _____
 ** To be entered in pencil to facilitate alteration.



(A) Report		(B) Authority of Part II. of Orders	(C) Record of promotions, appointments, reductions, casualties, transfers, postings, &c. All acting as well as substantive promotions to be shown, for method of entry of which see A.C.I. 586 of 1917. Corps and unit to which transferred and posted to be invariably named.	(D) Place of casualty	(E) Date of promotion, reduction, reversion, casualty, &c.	(F) Remarks initials & of an
Date.	From whom received					
<u>8/5/19</u>			Attached C.D.D. Buxton for return to Canada, Part 11 Order No. <u>107</u>			<u>107</u>
<u>24/1/19</u>			Ceases to be attached C.D.D. Buxton on proceeding to Canada, Part 11 Order No. <u>120</u>			
<u>24-5-19</u>			T. O. S. Quebec Depot Clearing Services Command Part 11. Order No. <u>154</u> of <u>3-6-19</u>			
<u>5-6-19</u>			S. O. S. Quebec Depot Clearing Services Command Part 11. Order No. <u>154</u> of <u>3-6-19</u>			
On being discharged DEMOB'N						
				 CAPT. PW OFFICER COMMANDING CANADIAN DISCHARGE DEPOT.		
				 OFFICER IN CHARGE CLEARING SERVICES COMMAND		

To be folded on this line.

Nothing to be written in this margin.

AUS 34 W.6425-P1054 TO C.D.D. BUXTON

Army Council Instruction

Corporal

William

Victoria Cross

Military Medal

Army Form B. 103-II.
PART II

(SERVICE AND CASUALTY FORM Part II).

Regiment or Corps _____ Regimental Number 22614
*Substantive Rank Cpl Surname Metcalf Christian Names Wm Henry V.C. M.M. +bar
*Acting Rank _____

(* To be entered in pencil to facilitate alterations.)

(A) Report		(B) Authority of Part II. of Orders	(C) Record of promotions, appointments, reductions, casualties, transfers, postings, &c. All acting as well as substantive promotions to be shown, for method of entry of which see A.C.I. 1816 of 1917. Corps and unit to which transferred and posted to be invariably named.	(D) Place of casualty	(E) Date of promotion, reduction, reversion, casualty, &c.	(F) Remarks and initials and rank of an [illegible]
Date	From whom received					
8/5/19	Attached C.D.D. Buxton for return to Canada, Part II Order No. 10/					
24/5/19	Ceases to be attached C.D.D. Buxton on proceeding to Canada, Part II Order No. 20/					
24.5.19	T.O.S. Quebec Depot Clearing Services Command Part 11, Order No. 154 of 3.6.19					
5.6.19	S.O.S. Quebec Depot Clearing Services Command Part 11, Order No. 154 of 3.6.19					
						</

**[Illegible] Lock CAPT.
For OFFICER COMMANDING
CANADIAN DISCHARGE DEPOT**

LIEUT
OFFICER IN CHARGE QUEBEC
CLEARING SERVICES COMMAND

Canadian Discharge Depot
Number _____

Taken on Strength

Struck off Strength

Demobilization

Lieutenant

3) AWARDS

Sheet 2.

Reference item 155.

BAR TO THE MILITARY MEDAL
Authority London Gazette.
#31142 Dated 24-1-1919.

DEED OF ACTION.

Covering the Award of the BAR TO THE MILITARY MEDAL.

"During the attack in front of AMIENS on August 8th, 1918, this N.C.O. behaved in a most splendid manner in charge of a signal section. With extraordinary perseverance and judgement he carried a telephone line forward with the first wave and upon arriving at the final objective, established a signal station which he maintained all day under heavy shell fire. He several times traversed the zone of immediate danger to keep his lines in repair. His fine conduct was responsible for keeping Headquarters in touch with the situation and thus contributing valuable assistance to the success of the action."

Sheet 2.

Reference Item 155.

BAR TO THE MILITARY MEDAL
Authority London Gazette.
#31142 Dated 24-1-1919.

DEED OF ACTION.

Covering the Award of the BAR TO THE MILITARY MEDAL

“During the attack in front of AMIENS on August 8th, 1918, this N.C.O. behaved in a most splendid manner in charge of a signal section. With extraordinary perseverance and judgement he carried a telephone line forward with the first wave and upon arriving at the final objective, established a signal station which he maintained all day under heavy shell fire. He several times traversed the zone of immediate danger to keep his lines in repair. His fine conduct was responsible for keeping Headquarters in touch with the situation and thus contributing valuable assistance to the success of the actions.”

Reference item 155.



#22614 Lance-Corporal METCLAF, William Henry
16th. Battalion, Canadian Infantry.

VICTORIA CROSS.
Authority London Gazette.
#31012 Dated 15-11-18.

DEED OF ACTION.

Covering the Award of the VICTORIA CROSS.

"For most conspicuous bravery, initiative, and devotion to duty in attack, when, the right flank of the Battalion being held up, he realized the situation and rushed forward under intense machine gun fire to a passing Tank on the left. With his signal flag he walked in front of the Tank, directing it along the trench in a perfect hail of bullets and bombs. The machine gun strong points were overcome, very heavy casualties were inflicted on the enemy, and a very critical situation was relieved. Later, although wounded, he continued to advance until ordered to get into a shell-hole and have his wounds dressed. His valour throughout was of the highest standard."

-----oOo-----

MILITARY MEDAL.
Authority London Gazette.
#29893 Dated 6-1-1917.

DEED OF ACTION.

Covering the Award of the MILITARY MEDAL.

"For conspicuous gallantry and devotion to duty near COURCELETTE on the 7th, 8th, and 9th October, 1916. On the night of October 7th word was brought to Battalion Headquarters, that a man was lying in a trench some distance away, bleeding to death, this N.C.O., a signaller, volunteered to go and bind up his wound, which he did, although the trench was under terrific shell fire and he was in great peril. During the next two days he repeatedly went over the heavily shelled area and repaired broken telephone wires, thus keeping up communication with Brigade, which was of immense value to the situation. During twenty months service in the field his conduct has been one of uniform bravery and cheerful devotion to duty."

Note the error in the original document



Reference Item 155.

#22614 Lance-Corporal METCLAF, William Henry
16th. Battalion, Canadian Infantry.

VICTORIA CROSS.
Authority London Gazette.
#31012 Dated 15-11-18.

DEED OF ACTION.

Covering the Award of the Victoria Cross.

“For most conspicuous bravery, initiative, and devotion to duty in attack, when, the right flank of the Battalion being held up, he realized the situation and rushed forward under intense machine gun fire to a passing Tank on the left. With his signal flag he walked in front on the Tank, directing it along the trench in a perfect hail of bullets and bombs. The machine gun strong points were overcome, very heavy casualties were inflicted on the enemy, and a very critical situation was relieved. Later, although wounded, he continued to advance until ordered to get until a shell-hole and have his wound dressed. His valour throughout was of the highest standard.”

MILITARY MEDAL.
Authority London Gazette.
#29893 Dated 6-1-1917.

DEED OF ACTION.

Covering the Award of the MILITARY MEDAL.

“For conspicuous gallantry and devotion to duty near COURCELETTE on the 7th, 8th, and 9th of October, 1916. On the night of October 7th word was brought to Battalion Headquarters, that a man was lying in a trench some distance away, bleeding to death, this N.C.O., a signaller, volunteered to go and bind up his wound, which he did, although the trench was under terrific shell fire and he was in great peril. During the next two days he repeatedly went over the heavily shelled area and repaired broken telephone wires, thus keeping up communication with Brigade, which was of immense value to the situation. During twenty months service in the field his conduct has been one of uniform bravery and cheerful devotion to duty.”

4) ATTESTATION PAPER

22614

ATTESTATION PAPER.

CANADIAN OVER-SEAS EXPEDITIONARY FORCE.

No. _____
Folio. 613

QUESTIONS TO BE PUT BEFORE ATTESTATION.

(ANSWERS.)

1. What is your name? W H Metcalf
2. In what Town, Township or Parish, and in what Country were you born? Harte Mark Co Maine U.S.A
3. What is the name of your next-of-kin? Mrs J Thura Rice
4. What is the address of your next-of-kin? Dennysville Maine Wash Co
5. What is the date of your birth? Jan 27th 1886
6. What is your Trade or Calling? Barber
7. Are you married? No
8. Are you willing to be vaccinated or re-vaccinated? Yes
9. Do you now belong to the Active Militia? No
10. Have you ever served in any Military Force? No
If so, state particulars of former Service.
11. Do you understand the nature and terms of your engagement? Yes
12. Are you willing to be attested to serve in the CANADIAN OVER-SEAS EXPEDITIONARY FORCE? Yes

W H Metcalf (Signature of Man).
Frank Eason (Signature of Witness).

DECLARATION TO BE MADE BY MAN ON ATTESTATION.

I, William H Metcalf, do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements by me now made, and I hereby engage and agree to serve in the Canadian Over-Seas Expeditionary Force, and to be attached to any arm of the service therein, for the term of one year, or during the war now existing between Great Britain and Germany should that war last longer than one year, and for six months after the termination of that war provided His Majesty should so long require my services, or until legally discharged.

W H Metcalf (Signature of Recruit)
Date Sept 23rd 1914. Frank Eason (Signature of Witness)

OATH TO BE TAKEN BY MAN ON ATTESTATION.

I, William H Metcalf, do make Oath, that I will be faithful and bear true Allegiance to His Majesty King George the Fifth, His Heirs and Successors, and that I will as in duty bound honestly and faithfully defend His Majesty, His Heirs and Successors, in Person, Crown and Dignity, against all enemies, and will observe and obey all orders of His Majesty, His Heirs and Successors, and of all the Generals and Officers set over me. So help me God.

W H Metcalf (Signature of Recruit)
Date Sept 23rd 1914. Dred J Claydon (Signature of Witness)

CERTIFICATE OF MAGISTRATE.

The Recruit above-named was cautioned by me that if he made any false answer to any of the above questions he would be liable to be punished as provided in the Army Act.
The above questions were then read to the Recruit in my presence.
I have taken care that he understands each question, and that his answer to each question has been duly entered as replied to, and the said Recruit has made and signed the declaration and taken the oath before me, at Volcanier P.R. this 23rd day of September 1914.

H. J. Deeds, Capt. (Signature of Justice)

I certify that the above is a true copy of the Attestation of the above-named Recruit.

H. J. Deeds, H. C. L. (Approving Officer)
O.E. 12th Bn

FORM 8-11.
H.Q. 1914-15.

ATTESTATION PAPER.

CANADIAN OVER-SEAS EXPEDITIONARY FORCE

QUESTIONS TO BE PUT BEFORE ATTESTATION.

(ANSWERS).

1. What is your name? W.H. Metcalf
 2. In what Town, Township or Parish and in what Country were you born? Waite, Wash. Co. Maine, USA
 3. What is the name of your next-of-kin? Mrs. Thursa Rice
 4. What is the address of your next-of-kin? Dennysville, Maine Wash. Co.
 5. What is the date of your birth? Jan 29th 1885
 6. What is your Trade or Calling? BARBER
 7. Are you married? No
 8. Are you willing to be vaccinated or re-vaccinated? Yes
 9. Do you now belong to the Active Militia? No
 10. Have you ever served in any Military Force? If so, state particulars of former Service. No
 11. Do you understand the nature and terms of your engagement? Yes
 12. Are you willing to be attested to serve in the CANADIAN OVER-SEAS EXPEDITIONARY FORCE? Yes
- W.H. Metcalf (Signature of Map).
- Frank Eason Lieut (Signature of Witness).

DECLARATION TO BE MADE BY MAN ON ATTESTATION.

I, William H. Metcalf, do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements by me now made, and I hereby engage and agree to serve in the Canadian Over-Seas Expeditionary Force, and to be attached to any arm of the service therein for the term of one year, or during the war now existing between Great Britain and Germany should that war last longer than one year, and for six months after the termination of that war provided His Majesty should so long require my services, or until legally discharged.

W.H. Metcalf (Signature of Recruit)

Date Sept. 23rd 1914 Frank Eason Lieut (Signature of Witness)

OATH TO BE TAKEN BY MAN ON ATTESTATION.

I, William H. Metcalf, do make Oath, that I will be faithful and bear true Allegiance to His Majesty King George the Fifth, His Heirs and Successors, and that I will as in duty bound honestly and faithfully defend His Majesty, His Heirs and Successors, in Person, Crown and Dignity, against all enemies, and will observe and obey all orders of His Majesty, His Heirs and Successors, and of all the Generals and Officers set over me. So help me God.

W.H. Metcalf (Signature of Recruit)

Date Sept. 23rd 1914. Fred. J. Croyden (Signature of Witness)

CERTIFICATE OF MAGISTRATE.

The Recruit above-named was cautioned by me that if he made any false answer to any of the above questions he would be liable to be punished as provided in the Army Act.

The above questions were then read to the Recruit in my presence.

I have taken care that he understands each question, and that his answer to each question has been duly entered as replied to, and the said Recruit has made and signed the declaration and taken the oath before me, at Valcartier P.Q. this 23rd day of September 1914.

H.G. Deeks, Capt (Signature of Justice)

I certify that the above is a true copy of the Attestation of the above-named Recruit

100 M. -8-14.

O.C. 12th Batt.

Captain

Officer Commanding

Lieutenant

Description of W. H. Metcalf on Enlistment.

Apparent Age 19 years _____ months.
(To be determined according to the instructions given in the Regulations for Army Medical Services.)

Distinctive marks, and marks indicating congenital peculiarities or previous disease.

(Should the Medical Officer be of opinion that the recruit has served before, he will, unless the man acknowledges to any previous service, attach a slip to that effect, for the information of the Approving Officer.)

Height 5 ft. 6 ins.

Girth when fully expanded 37 ins.
Range of expansion 3 ins.

Complexion Dark

Eyes Brown

Hair Brown

Religious denominations.
Church of England ✓
Presbyterian _____
Wesleyan _____
Baptist or Congregationalist _____
Other Protestants (Denomination to be stated.) _____
Roman Catholic _____
Jewish _____



CERTIFICATE OF MEDICAL EXAMINATION.

I have examined the above-named Recruit and find that he does not present any of the causes of rejection specified in the Regulations for Army Medical Services.

He can see at the required distance with either eye; his heart and lungs are healthy; he has the free use of his joints and limbs, and he declares that he is not subject to fits of any description.

I consider him Fit for the Canadian Over-Seas Expeditionary Force.

Date August 29th 1914.

Place Valcartier

W. H. Metcalf
Medical Officer.

*Insert here "fit" or "unfit."

NOTE.—Should the Medical Officer consider the Recruit unfit, he will fill in the foregoing Certificate only in the case of those who have been attested, and will briefly state below the cause of unfitness:—

CERTIFICATE OF OFFICER COMMANDING UNIT.

W. H. Metcalf having been finally approved and inspected by me this day, and his Name, Age, Date of Attestation, and every prescribed particular having been recorded, I certify that I am satisfied with the correctness of this Attestation.

W. H. Metcalf (Signature of Officer)

Date Sep. 28 1914.

NOT

Description of W.H. Metcalf on Enlistment.

Apparent Age 19 years months.

(To be determined according to the instructions given in the Regulations for Army Medical Services.)

Height 5 ft 6 ins

Chest { Girth when fully expanded 37 ins
Range of expansion 3 ins.

Complexion Dark

Eyes Brown

Hair Brown

Church of England

Presbyterian

Wesleyan

Baptist or Congregationalist

Other Protestants

(Denomination to be stated.)

Roman Catholic

Jewish

Religious
Denomination {

Distinctive marks, and marks indicating peculiarities or previous disease.

(Should the Medical Officer be of opinion that the recruit has served before, he will, unless the man acknowledges to any previous service, attach a slip to that effect, for the information of the Approving Officer).

CERTIFICATE OF MEDICAL EXAMINATION.

I have examined the above-named Recruit and find that he does not present any of the causes of rejection specified in the Regulations for Army Medical Services.

He can see at the required distance with either eye; his heart and lungs are healthy; he has the free use of his joints and limbs and he declares that he is not subject to fits of any description.

I consider him * Fit for the **Canadian Over-Seas Expeditionary Force**.

Date August 29th 1914

Young

Place Valcartier 1914

[Illegible]

Medical Officer

*Insert here "fit" or "unfit."

NOTE. – Should the Medical Officer consider the Recruit unfit, he will fill in the foregoing Certificate only in the case of those who have been attested, and will briefly state below the cause of unfitness: -

CERTIFICATE OF OFFICER COMMANDING UNIT.

W.H. Metcalf having been finally approved and inspected by me this day, and by his Name, Age, Date of Attestation, and every prescribed particular having been recorded, I certify that I am satisfied with the correctness of this Attestation.

H.F. McLeod (Signature of Officer)

Date Sep 28 1914.

THINK LIKE A HISTORIAN: THE LAST HUNDRED DAYS

Use this worksheet to support Activity 5 of *Think Like a Historian: The Last Hundred Days* Education Guide.

In a small group, answer the following questions for one of the four sets of documents above.

.....

WHAT?	What kind of document is it?	
WHO?	Who is the author/ creator of the document? What can you infer about the author?	
WHEN AND WHERE?	When and where was it created?	
WHY?	Why was it created? Who was the intended audience?	

What further questions do you have?

THINK LIKE A HISTORIAN: THE LAST HUNDRED DAYS

Use this worksheet to support the Reaching Conclusions exercise in Activity 5 of *Think Like a Historian: The Last Hundred Days* Education Guide.

As you study the details of the personnel record, develop conclusions about Metcalf’s wartime experience during the Last Hundred Days based on evidence from his Military Service File.



	Evidence	Conclusions
1.		
2.		
3.		
4.		
5.		

THINK LIKE A HISTORIAN: THE LAST HUNDRED DAYS

Use this worksheet to support the Finding Proof exercise in Activity 5 of *Think Like a Historian: The Last Hundred Days* Education Guide.

In pairs, compare your findings from Metcalf’s Personnel Record with a letter written by Bertram Howard Cox, a soldier from the 59th Field Battery, Canadian Field Artillery (below). Identify the similarities and differences about how the Last Hundred Days is portrayed in Metcalf’s Personnel Record and Cox’s letter and record them in the chart.



Point of comparison	Similarities	Differences
1.		
2.		
3..		
4.		
5..		

August 29th 1918

My dear Murrill, Herbert, and Carl, I've just got back from a great trip - souvenir hunting in the country that belonged to the Hun, a few days ago. It's great sport, going through his dug outs etc. etc. There's all kinds of stuff, but of course, the Infantry grab the best of it and they are always there ahead of us. I went into one of his dug outs, today, quite close to his original front line, about 50 ft. deep, fitted up as a forward dressing station. Bundles of bandages and dope to put in wounds etc. etc. All kinds of medical apparatus. Everything all along the trenches and dug outs is left just as it was when they heard the enemy coming. Am quite a distance away from the place, I wrote my last letter. We were rushed down here on short notice, to take part in another big offensive, which started at 3:00 AM on August 26th. It was carried out on the same principle as the battle of Aug. 8th (3rd. battle of the Somme), only this time the weather wasn't quite as good. Not bad enough to interfere with the advance, but kept drizzling all the time we were in action, which, of course, was in an open field. We didn't get any sleep for 3 nights, so at every opportunity, we'd flop on the ground, and rain or no rain, we were soon asleep. Terribly cold nights too, but none of us are any the worse for it. The days are very warm, but the nights never warm up. I very often go around without even a shirt on during the day, but have to wear a sweater, tunic and overcoat on guard at night. One thing about it, the lice haven't got a chance, these days, to bother us. There's no lying on the ground, rolling and tossing and scratching one's skin off. I'm asleep just as soon as I get under the blanket. The Canadians have suffered terrible losses during the last 3 days. Some companies have fought to the last man, but we have taken all our objectives. The Allies are certainly punching the enemy heavily, all along the Western Front. The news of the past month should be very encouraging to the people at home. The morale of the German troops must be very bad at the present time. The Infantry coming back from the line, tell us that they have never seen them give themselves up, as they have done lately. They throw their hands up and dance with joy. They are falling back so fast in front of us, here, that we have to take up new positions about every other day, or they are out of our range. Our new Major observed and controlled the fire of the Battery from the O.P. on the first day and he said it was the best shoot he had seen since he had been in France, and he has been over here, for 3 years. Gives him a good impression of the new bunch he has at his command. Please send this on to the others in NY. Haven't heard from Ella or self for a long time. Had letters from home a few days ago Write soon and love for Ella and the Kids, from your affectionate brother, Bertie.

PS August 30th Still Going Strong!